

Bendigo Northern District Community Enterprise

Small Community Grants Program Guidelines

How does Bendigo Northern District Community Enterprise work?

Bendigo Northern District Community Enterprise earns a commission from the business of every Bendigo Northern District Community Enterprise supporter that does their banking with Bendigo Bank or signs up with Bendigo Community Telco.

Bendigo Northern District Community Enterprise allows local people to have a greater input into our future and ensures the community retain a greater share of local capital.

As an example for a new customer with a home loan of \$100,000 Bendigo Bank would contribute \$200 annually to the Bendigo Northern District Community Enterprise project. This does not mean it only works for loans; it also works with any type of banking or telecommunications facilities.

How you can be involved in generating further funds for the community.

Already 411 people have tagged their accounts at Bendigo Bank or shifted their internet services, mobile or home phone to Bendigo Community Telco, to support Bendigo Northern District Community Enterprise Community Enterprise.

If you haven't yet pledged your account with Bendigo Northern District Community Enterprise bring your banking business to Bendigo Bank's White Hills branch or transfer your telephone or internet services to Bendigo Community Telco and tell them you would like to support Bendigo Northern District Community Enterprise. Details and pledge forms are provided from the Bendigo Bank's White Hills Branch. It will only cost your time.

Committee

A group of local residents formed a committee (Bendigo Northern District Community Enterprise Inc) to work with the Bendigo Bank and Bendigo Community Telco to generate funds for the community. As sufficient and appropriate resources become available, the committee will allocate these funds to the community. New members are always welcome.

Enough income has now been generated through Bendigo Bank and Bendigo Community Telco, to offer the inaugural round of Small Community Grants.

Committee Members will declare any pecuniary and/or conflict of interest in any decisions made.

Applications

Individuals representing our community or community groups may apply for grants ranging from \$500 to \$1,000 that would benefit anyone between the White Hills to Goornong and Kamarooka to Fosterville districts.

Grants will be made to projects or activities under the following areas:

Cultural

Educational

Health

Environment

Recreation

General

Community Events

Applicants may contact Sandy Young on 0428 995 399, Mike Lowther 5448 8835 or Mike Smith on 5448 8510 to discuss their ideas before applying.

Closing date for applications is 14 November 2008. Completed application forms must be lodged by 14 November 2008

Mailing to P.O. Box 21, Huntly, 3551

After the closing date, the Committee will meet and evaluate applications, seek further information, test community feeling as they see fit, and decide what projects should be funded from Bendigo Northern District Community Enterprise Inc resources.

Expressions of Interest must be lodged by completing the Official Bendigo Northern District Community Enterprise Application Form and include any additional supporting information as the applicant thinks appropriate.

A budget and schedule of works must be submitted with the application.

Groups are encouraged to estimate the number of volunteer hours expected to complete the project.

The rate of \$20 per hour should be used to calculate this figure. Include this figure in the project budget as the group's in-kind contribution.

The project must demonstrate forward planning, be well organized, and include ongoing support

Include evidence of any community and/or business partnerships, such as letters of support.

Include funding from other sources (cash or in-kind) if applicable in the application budget.

Projects are required to be completed within 12 months

Applications for retrospective funding will not be considered.

Where support is declined the Committee do not normally advise the reasons for individual decisions.

All applicants will receive a letter notifying them of the outcome of their application.

All applicants/applications must

- not be for commercial purposes;
- be able to demonstrate their own contribution in the form of funds, services or in kind support.
- agree to expend grant monies only in accordance with the successful project application.
- obtain all Planning, Building Permits and any other authorizations including public liability insurance
- acknowledge the contribution of Bendigo Northern District Community Enterprise, Bendigo Bank and Community Telco in all media and promotional material regarding the project. A copy of the logo can be provided for your usage.
- Complete the project within 1 calendar year. Extensions may be granted in consultation with the administrators/Company.
- Limit application for grant to \$500 or \$1,000, per application.

ON COMPLETION OF THE PROJECT: Reporting

- A short report identifying how grant funds have been expended is due no later than 60 days after the completion of the project. (photos could make up part of this report)
- Relevant financial records detailing project expenditure
- Supply copies of any publicity materials or media coverage.